



REG. NO

For Secondary Rural and Urban Areas

Notice of intention to erect a New Building or to make addition or alteration to any building in accordance with the Public Health (Amendment) Ordinance, Ch. 12 No. 4.

To the Secretary, Local Authority of

I hereby give notice that I intend to erect a new building, make addition/alteration to a building on Lot #Street, in the town/village ofin accordance with the particulars set out herein and the accompanying dimensional plans and sections herewith for your approval.

	PARTICULARS OF BUILDING, ETC.
1. Name of street or road on which lot is situated.	
2. Dimension of lot on which building is to be erected.	
3. Can the site be properly drained? Drainage lines to be shown on block plan.	
4. Is there at present any building on the lot? If so, describe it.	
5. Description of building to be erected	
6. Width of clear open space from building line to street alignment.	
7. Width of clear open space from side wall to side boundary line	
8. Area of open space left at the rear of proposed building.	



	PARTICULARS OF BUILDING, ETC.
9. Materials of which the building is to be constructed: - a) External Wall b) Internal walls or partitions c) Roof d) Balcony, verandah or other projections	
10. Minimum height of lowest floor above level of underlying ground.	
11. Kitchen: - a) Is it detached or part of building b) Materials proposed for walls and partitions c) Materials proposed for floor	
12. Privies: - a) Distance of privy from building b) Description of privy building and how protected from mosquitoes and flies c) Number and size of rooms	
13. Distance of stable, cowshed or pigsty from dwelling house	
14. Is the proposed building on rented land or is the land owned by the applicant.	
15. Whether proposed building is to be erected on rented lands or on leasehold property. Name of owner or lessor	
Give names of owners of adjoining lands	North - South - East - West -



	Number and dimension of each room in the building									
	# 1	# 2	# 3	# 4	# 5	# 6	# 7	# 8	# 9	# 10
Length of room										
Width of room										
Area of room										
Height from floor to wall plate										
Height from floor to wall (attic)										
Area of window openings										
Area of ventilation openings in addition to doors and windows										
Room ceiled or close-boarded										

Signature of Builder.....

Address

Date

Signature of Applicant.....

Address.....

Date.....

I, the owner/agent/attorney/lessor of the land on the proposed building is to be erected declare that there is in the tenure or lease no restriction with which the plans and specifications conflict.

Signature.....

Approved by Date20....

Secretary, Local Authority of

Notice to Builders and Owners

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1. Any person who intends to erect a new building or to alter a building shall give to the Secretary of the Local Authority at his office, notice in writing of such intention on an approved printed form together with dimensioned plan and section or a fully detailed description of such intended building which shall show the position, form and dimensions of the several parts of such building; and he shall also at the same time give a description in writing of the materials to be used and of every other appurtenance, and whether the building is to be used as a dwelling house or otherwise.
2. No work in connection with the erection, addition or alteration of any building should be commenced until plans and specifications submitted by the owner have been approved by the Local Authority.
3. After the plans have been approved the owner shall notify in writing the Secretary of the Local Authority of the day on which any work in connection with the building is to be commenced.
4. The building shall be constructed strictly in accordance with the approved plans from which no departure will be permitted. The approved plans should be kept on the premises for reference during the progress of the work.
5. The Secretary of the Local Authority should be notified in writing within fourteen (14) days after the completion of any work in connection with a building.